

Parents / Carers

Young people are more likely to be abused by people they know than by strangers.

Safeguarding and promoting the welfare of children and vulnerable adults is everyone's responsibility.

Heart of England Training is committed to safeguarding and promotes the welfare of all learners and expects all staff to share this commitment.

- Safer recruitment procedures are in place, including commitment to the ISA vetting and barring scheme.
- All staff are CRB checked and receive on-going training in safeguarding.
- Risk assessments are carried out for all work placements.
- Internet / mobile phone use is monitored and e- safety sessions are offered to increase awareness and support.
- 'Every learner matters' sessions are offered and the Matrix award held for information, advice and guidance.
- Designated safeguarding leads appointed to action any concerns.



Useful contacts

Heart of England Training safeguarding leads:

Jan Gibson: 01788 820141

Matthew Barry: 01788 820137

jan@hoet.co.uk / matthew@hoet.co.uk

Independent Safeguarding Authority:

0300 123 1111 / www.isa-gov.org.uk

Your local safeguarding children boards:

Warwickshire: 01926 742510

www.warwickshire.gov.uk/wscb

Coventry: 02476 833443

www.coventrycypsp.org.uk

Leicestershire and Rutland: 0116 260 0004

www.lscb-llr.org.uk

Birmingham: 0121 464 2612

www.lscbbirmingham.org.uk

Northamptonshire: 01604 654040

www3.northamptonshire.gov.uk/NACPC/acpc_home.htm

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Heart of England Training Ltd

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Safeguarding



*A guide for employers,
parents and learners...*

What is safeguarding?

'Safeguarding looks at keeping children, young people and vulnerable adults safe from a wide range of potential harm and delivers preventative action, not just reaction'.

Heart of England Training is committed to the ISA vetting and barring scheme, all staff are CRB checked and receive on-going safeguarding training. Designated leads have been assigned and all staff are vigilant.

What are we safeguarding learners from?

- Physical abuse
- Emotional abuse
- Sexual abuse
- Neglect
- Bullying
- Financial abuse
- Domestic abuse



Signs of abuse vary but may include:

physical markings, changes in behaviour, emotional distress, patterns in attendance, self harm, alcohol/ drug use, excessive gifts, poor hygiene, unusual friendships, secretive use of internet / mobile phone. Sometimes there may be no obvious signs at all.

If you are concerned... share your concern.

Employers

We expect employers we work in partnership with to share our commitment to safeguarding young people and vulnerable adults; including:

- Demonstrating safer recruitment of staff.
- Providing a safe and healthy working environment for learners.
- Working with our staff to assess risks and take action.
- Providing appropriate supervision including a named person responsible for learners' safety and welfare.
- Demonstrating vigilance in safeguarding risks to learners, including cyber safety.
- Actively committing to data protection.
- Referring any concerns to an appropriate person / authority (see useful contacts / policy and procedure).
- You can download our policy / procedure: www.hoet/employer-services.asp

If you are interested in safeguarding training with Heart of England Training please contact our designated safeguarding leads.

Learners

Heart of England Training is committed to ensuring that you are kept free from all types of harm at all times.



If you have any concerns about your safety or the safety of another learner you can contact our safeguarding leads, a preferred member of staff or use the 'your voice' form located in every centre and on our website.

'Every learner matters' sessions are offered to equip you with the skills and knowledge to recognise risks and put a stop to harm.

Regular e-safety awareness will be included in your training to help keep you safe at work, home and in social settings.

Resources and signposting are available to support your individual needs or concerns, including information boards in the centres.

You will be given regular opportunities to air concerns and make suggestions - eg. group focus meetings, feedback forms, one to one reviews, questionnaires and 'your voice' forms.

We are interested in your views. Please let us know if you have any suggestions on how we could improve the safeguarding of learners.